

CITY OF PLEASANT HILL IA 2011 PLANNING AND ZONING COMMISSION SCHEDULE

SCHEDULE FOR SUBDIVISION PLATS AND SITE PLANS

MONTH	P & Z MEETING	SUBMIT BY (1)	REVIEW BY	RESUBMIT FOR P&Z (2)	P & Z PACKET	RESUBMIT COUNCIL (3)	COUNCIL DATE
JANUARY	01-03-11	12-06-10	12-20-10	12-28-10	12-30-10	01-18-11	01-25-11
FEBRUARY	02-07-11	01-03-11	01-17-11	01-25-11	02-03-11	02-15-11	02-22-11
MARCH	03-07-11	02-07-11	02-21-11	03-01-11	03-03-11	03-15-11	03-22-11
APRIL	04-04-11	03-07-11	03-21-11	03-29-11	03-31-11	04-19-11	04-26-11
MAY	05-02-11	04-04-11	04-18-11	04-26-11	04-28-11	05-17-11	05-24-11
JUNE	06-06-11	05-02-11	05-16-11	05-24-11	06-02-11	06-21-11	06-28-11
JULY	<i>*07-11-11</i>	06-06-11	06-20-11	06-28-11	07-07-11	07-19-11	07-26-11
AUGUST	08-01-11	07-05-11	07-18-11	07-26-11	07-28-11	08-16-11	08-23-11
SEPTEMBER	<i>*09-12-11</i>	08-01-11	08-15-11	08-23-11	09-08-11	09-20-11	09-27-11
OCTOBER	10-03-11	09-06-11	09-19-11	09-27-11	09-29-11	10-18-11	10-25-11
NOVEMBER	11-07-11	10-03-11	10-17-11	10-25-11	11-03-11	11-15-11	11-22-11
DECEMBER	12-05-11	11-07-11	11-21-11	11-29-11	12-01-11	01-03-12	01-10-12

NOTES:

1. Number of review copies for initial submittal on this date is six **(6) full size**.
2. Number of final copies for P&Z re-submittal on this date is fifteen **(15) full size folded and an electronic file in pdf or other readily usable format**.
3. Number of final copies for submittal prior to Council Meeting is two **(2) full size folded, one (1) 8 ½ x 11 and an electronic file in pdf or other readily usable format**.
4. Failure to meet any of the above deadlines with the proper submittal materials will cause the project to be delayed until the next scheduled P&Z or Council meeting.
5. **Final Plats**-prior to approval by City Council all originals (copies are not allowed) of required recording material and maintenance bonds must be submitted. Upon approval by City Council seven (7) full size unfolded black line sets are required and one (1) reduced auditors copy to satisfy City and County recording requirements.

REZONING submittal deadlines are the same as above for P&Z. A written request for proposed rezoning by the property owner is required. For City Council public hearing notices must be published and 3 readings are necessary for approval.

The above schedule is subject to change. City staff reserves the right to make all agenda and scheduling changes.

***Note meeting is scheduled for the second Monday in July & September due to holidays.**